# **Nhat Nguyen**

#### 1502 Mulberry Ct,

Pearland, TX 77581

Phone: (832) 800-8520

Email: nguyenhnhat@gmail.com

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Education:***

02/2018-05/2014 **Digital Crafts,** Houston, TX

* Major: Software Engineer
* Full Stack Immersive Program
* Graduation Date: 05/2018

08/2014-05/2016 **San Jacinto College (South Campus)**, Houston, TX

* Major: Associate of Applied Science in Art and Design, (Graphic Design) (AAS)
* Graduation Date: 12/2016

08/2012-05/2014 **San Jacinto College (South Campus)**, Houston, TX

* Major: Associate of in Art (AA)
* Graduation Date: 12/2014

08/2010-05/2012 **San Jacinto College (South Campus)**, Houston, TX

* Major: Associate of Applied Science
* Graduation Date: 12/2012

08/2006-05/2009 **Pearland High School**, Pearland, TX

*Recommended High School Diploma*

### *Work Experience:*

08/2017-02/2018 *Digital Media Marketing Manager*

KCI Wireless

3007 S Dairy Ashford

Houston, TX 77082

713-524-2727

Supervisor- Jacob Medina

* Manage online Social Media
* Marketing for new and existing T-Mobile and MetroPCS stores
* Designed collateral for events
* Managing and maintaining Company website
* Video Editing

### 08/2016-12/2016 *Gallery Internship*

San Jacinto College

Houston, TX 77089

281-998-6150

Supervisor: Jeffrey Mcgee

* Managing correspondence to monitoring visitors
* Installation of exhibits
* Designed printed collateral for gallery events

12/2012-08/2016:  *Medical Assistant/ Information Technologist*

Progressive Medical Clinic

Houston, TX 77089

(281) 481-8878

Supervisor: Denise Parker

* Triage Patients according to clinic protocol
* Administer medications
* Assess and evaluate patient symptoms
* Document health information in electronic health records
* Delegate and supervise medical assistant duties
* Assist medical doctors with in office procedures
* Comprise patient reporting for medical doctors
* Exchange health maintenance information with patients
* Clarify and refill prescriptions with pharmacies and medical doctors
* Educate patients about disease management and self-care
* Scheduling appointment
* Logged patients information into computers
* Document Fax/scans
* Calling to inform patients with test results
* IT
* Updating server and desktop
* Network setting

**Volunteer Experience**

2015- 2017 Art of Hope Foundation (Shriner Hospital in Galveston)

* Therapeutic art activities
* Demonstrated Art Lessons
* Create Illustrations and designs
* Film and Create Video of the Art Classes

2009 Pearland Animal Control

2002 Old Alvin Rd, Pearland

***Certifications and Licensure***

* Occupational Certificate in Art and Design
* Certificate in Art and Design
* Certificate in Full Stack Immersive Programing

***Other Skills***

* Strong knowledge of Adobe Programs
* Microsoft Office
* Photography and Videography
* HTML, CSS, Visual Studio, and Javascripts
* Full Stack Node.Js and Python
* Mobile- Android and IOS
* Bilingual Vietnamese/English

**References**

Caroline Sieter

Art of Hope Foundation (Founder)

281-635-3535

Tiffany Nguyen

Progressive Medical Clinic (R.N.)

832-898-1778

Jacob Medina

KCI Wireless

281-919-3031

Tai Nguyen

Progressive Medical Clinic (M.D).

832-687-4792